

MINUTES

_____ASSOCIATION
ANNUAL MEETING OF HOMEOWNERS

MEETING

Proper notice having been made and received, the Members of the _____ Association held a meeting at _____ on . 20__.

PRESENT

Directors Present:

Directors Absent:

Owners Present: See Attached Sign-In Sheet

Also present was _____ from CoastManagement.net.

CALL TO ORDER

With a quorum at hand, the meeting of the Board of Directors was called to order at _____p.m. by _____.

APPROVAL OF MINUTES

The Members reviewed the Minutes of their meeting held _____, 20__, and upon motion made, seconded and passed, they were approved, and all actions ratified.

FINANCIAL REVIEW

MINUTES
Page 2

REPORT BY CoastManagement.net

COMMITTEE REPORTS

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

All business being concluded and upon motion made, seconded and passed, the meeting was adjourned at _____p.m.

Prepared by: _____

Approved by: _____
Secretary

CoastManagement.net

A California Corporation

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